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September 2018

Dear Parents/Carers

I am writing to welcome everyone back to the new academic year.

I thought it would be useful to inform you of a few key changes, dates and contact numbers that would be helpful to know.

I am delighted to inform you that The Bromfords School and Sixth Form College has appointed Mrs Clout and Miss Huet to the posts of Head of Lower School and Head of Upper School respectively. They will have oversight of student progress in lower school, Years 7 and 8, and upper school Years 9 to 11. Mrs Clout and Miss Huet will be supporting me in all aspects of school life to include tracking students across key stage 3 and key stage 4 respectively.

I would like to thank you for your support in preparing your child for the new school year in all respects and ensuring that they are smartly dressed. Whilst the majority of girls are wearing skirts, should they wish to wear trousers they must be the identified school style and not be cropped, skinny, jeans or leggings. A full list of uniform requirements can be found on the school website.

Please do keep up to date with all that is taking place at school through the new website, Twitter, texts, emails and our half-termly newsletter. A full calendar of events is on our website and I have attached a list of key dates for the year.

I look forward to seeing you at the forthcoming events in particular the Parent Consultation Evenings.

Please do not hesitate to contact me should you wish to discuss your child's progress and or welfare.

Yours faithfully

*J Norwood*

**Mrs J Norwood**  
**Pastoral Manager**



## Year 8 Contact Details and Key Dates

Pastoral Manager: Jackie Norwood  
 Email: [norwoodj@bromfords.essex.sch.uk](mailto:norwoodj@bromfords.essex.sch.uk)  
 Contact number: 01268 627852

Event	Date
School photographs	Monday 24 <sup>th</sup> September
Open Evening – early finish at 1:15pm	Thursday 4 <sup>th</sup> October
INSET day	Friday 5 <sup>th</sup> October
INSET day	Monday 29 <sup>th</sup> October
Delayed start after 6 <sup>th</sup> Form Open Evening – students start at 9:30am	Friday 16 <sup>th</sup> November
High Flyers	Wednesday 28 <sup>th</sup> and Thursday 29 <sup>th</sup> November
Reports issued	Friday 14 <sup>th</sup> December
Start of Christmas break early finish at 12:15pm	Wednesday 19 <sup>th</sup> December
Spring term begins	Thursday 3 <sup>rd</sup> January
Reports issued	Friday 15 <sup>th</sup> February
Options Evening	Thursday 28 <sup>th</sup> February
School production	Wednesday 6 <sup>th</sup> and Thursday 7 <sup>th</sup> March
Parent consultation evening	Thursday 14 <sup>th</sup> March
Option choices due	Friday 29 <sup>th</sup> March
Year 8 assessments fortnight	Monday 3 <sup>rd</sup> June – Friday 15 <sup>th</sup> June
Celebration Evening – By Invitation	Thursday 27 <sup>th</sup> June
Year 5 Day – School closed to students	Tuesday 2 <sup>nd</sup> July
Reports issued	Friday 5 <sup>th</sup> July
Rewards Day	Wednesday 10 <sup>th</sup> July
Sports Award Evening – By Invitation	Tuesday 16 <sup>th</sup> July

These dates and/or events are not exhaustive and could be subject to change so please ensure that you read all letters, newsletters and emails from the school.