

Dear Parent/Carer

I am writing to provide you with further details of The Bromfords School and Sixth Form College contact information and school uniform.

We are currently operating within social distancing guidelines, therefore we are unable to hold face to face meetings. To enable us to ensure the safety of our staff, students and visitors, we are asking that any queries be undertaken via email rather than in person.

Our finance team cover all queries relating to the purchase of skirts and ties, accessing ParentPay, paying for or requesting refunds for trips and can be contacted on finance@bromfords.essex.sch.uk

For all other queries, please email office@bromfords.essex.sch.uk.

The Bromfords School and Sixth Form College have their own unique trousers which have the schools initials embroidered at the pocket, these are available in both male and female fit. The trousers can **only** be purchased via our current school uniform supplier Emblem who are based in Wickford and are the **only** trousers that students will be permitted to wear.

The Bromfords School and Sixth Form College use Trutex Direct and Emblem Group, 18 The Broadway, Wickford, SS11 7AA as uniform suppliers. Please note the PE kits are only available from Emblem Group in Wickford. As a school, we are the sole supplier of both the school tie and the girl's tartan skirt.

As a supplier of our uniform, Trutex have made a commitment to ensure adequate stock is available. They also provide commission to our school fund for each order placed. Details of the school's uniform, prices and sizes are enclosed for your reference.

Please note that the school skirt and school tie as detailed in our previous letter, can only be purchased from the school.

Please note the following are NOT accepted as uniform:-

- Leggings of any type;
- Headscarves (excluding religious wear) / bandanas / large hair slides / baseball caps or other headwear;
- Non-uniform jumpers & cardigans;
- Extreme hairstyles - only natural hair colour is allowed and no beading or inappropriate hair accessories;
- Only discreet make-up is allowed - in practical terms this means no lipstick, eye shadow, eye liner or false eyelashes;
- Coloured nail varnish - nails should be natural in appearance and short in length; false/gel nails are not acceptable;
- Visible jewellery, including earrings;
- Brightly coloured socks;
- Watches are permitted, however, watches that have notification settings on, will be treated the same as mobile phones, confiscated and returned only to a parent.

Students will only be permitted to wear black leather or leather effect shoes. Nike Air Force 1 trainers or similar will not be permitted.

Buying the correct footwear can be problematic. Our policy is that footwear:

- must be black leather or leather in appearance and laces must also be black;
- we do not allow trainers/sportswear shoes – (these will usually have some form of canvas or logo on them and have a toe cap that comes up from the sole and over the toes);
- we do not allow sandals, canvas, backless, sling back shoes or fashion boots – all shoes should have low heels.

If you are unsure about acceptable shoes please email the school (office@bromfords.esses.sch.uk) prior to making a purchase.

Our uniform expectations can be found on the School website. Please note that should a student be found to be wearing incorrect uniform, they may be withdrawn from their normal timetable whilst parents are contacted. In some cases it may be necessary to send a student home to make the necessary adjustments to their uniform, before returning to their learning. Please understand that with regard to uniform **the school's decision in all matters is final.**

At the Bromfords School and Sixth Form College we place an emphasis on the pride students demonstrate whilst wearing their school uniform both in school, in the wider community and whilst representing the school on trips and visits and would like to thank you in advance for your cooperation and support.

Thank you in anticipation for your support in this matter. I am sure you will agree it is very important we maintain and take forward the high standards our whole school community value so greatly.

Yours sincerely

A handwritten signature in purple ink, appearing to read 'Neil Dunn', with a long horizontal flourish extending to the right.

Mr Neil Dunn
Headteacher