



WINDOW OPENS	WINDOW CLOSES	EVENT
1 st December 2023	19 th January 2024	Students should log on to Webview and select FIVE 'Job Families' that match their interests. <u>(All students should do this, even if they are intending to do their own placement).</u>
	26 th January 2024	If arranging their own placement, students should still log on to Webview to enter placement contact details.
	2 nd February 2024	<i>Complete Own Placement Forms – these must be returned to the school.</i> <u>Any student not returning forms before the window closes will be expected to choose from BEP's work placements.</u>
22 nd March 2024	26 th April 2024	Webview job selection for those who have not been able to arrange their own placement.
5 th April 2024	26 th April 2024	BEP job allocations and Own Placement Approvals. This may happen more than once in this window. Students will need to check regularly.
5 th April 2024	26 th April 2024	Students to check details on Webview, print and sign Final Agreement and obtain parental signature for final approval. Agreement to be returned to the school.
5 th April 2024	3 rd May 2024	Students to have contacted work placement, arranged interview (if required). If no contact is made; the work placement will refuse to accept the student on placement.
13 th May 2024	24 th May 2024	On work placement